

Make a Plan

Whakaritea he mahere



Lifestyle Block Owners' Emergency Plan



Ministry for Primary Industries
Manatū Ahu Matua



Make an emergency plan

Emergencies can happen anytime, anywhere. It's up to you to take steps to make sure you're prepared. This template will help you plan to keep your whānau and animals safe. **Make sure you refer to the Lifestyle Block Emergency Preparedness Handbook when making your plan.**

My household plans

My Address:

Your household members' contact details

(Remember to include all the people living on your property)

Name:	Telephone No:
Name	Telephone No:
Name	Telephone No:
Name	Telephone No:
Name	Telephone No:
Name	Telephone No:
Name:	Telephone No:

Your neighbours' contact details

Name:	Telephone No:
Name:	Telephone No:
Name:	Telephone No:
Name:	Telephone No:
Name:	Telephone No:
Name:	Telephone No:

Important out of town contacts

Name:	Telephone No:
Name:	Telephone No:
Name:	Telephone No:
Name:	Telephone No:
Name:	Telephone No:

Other important contact details

Doctor/Medical Centre:	Telephone No:
SDC/GDC/ICC	Telephone No:
Insurance Company:	Telephone No:
Electricity Supplier:	Telephone No:
Water Delivery Service:	Telephone No:
Gas Supplier:	Telephone No:
Fencing Contractor:	Telephone No:
Electrician:	Telephone No:
Plumber:	Telephone No:
Builder:	Telephone No:
Drainlayer:	Telephone No:
Vet:	Telephone No:
Local SPCA:	Telephone No:
Kennel/Cattery:	Telephone No:
Ministry for Primary Industries (MPI):	Telephone No:
Rural Support Trust:	Telephone No:
Livestock Feed Supplier:	Telephone No:
Local Livestock Agent:	Telephone No:
Livestock Trucking Company:	Telephone No:
Petfood/Home kill Company:	Telephone No:
Federated Farmers:	Telephone No:
School:	Telephone No:
Babysitter:	Telephone No:
Other contacts:	Telephone No:
Other contacts:	Telephone No:
Other contacts:	Telephone No:



IN AN EMERGENCY CALL 111

Managing water on your property

Remember to check the water levels in your tank(s) often.

To work out your household water usage refer to Appendix 2, in the Lifestyle Block Emergency Preparedness Handbook.

What is your household water use – daily, weekly and monthly? Remember to include your pets.

Potable water (safe to drink and use for water preparation)	Non-potable water
Daily	
Weekly	
Monthly	

The date your septic tank was checked and the results of the check?

Date	Results



WARNING: If you enter the tank to clean it, ensure there is adequate ventilation, and another person is present.

If there is no power, how will you cook and stay warm? Where is your portable cooker kept? Do you have an alternative light source?

Do you have cash in case ATMs are not working? Do you have a spare tank of fuel in case petrol pumps are not working?

How will you retrieve water from your water tank with no power?

Property access

For information and advice about managing access to your property, see Section 4 of the Lifestyle Block Emergency Preparedness Handbook.

Can emergency services vehicles find and access your property (bridges, locked gates and steep driveways)? Is your driveway at least four metres wide and clear from overhanging branches?

Can you enter and exit your property if your driveway or road leading to your property is made inaccessible? Are there any private roads you can use? Can you access and exit your property through one of your neighbours' properties?

Alternative ways to enter and exit your property:

Describe the location of your property and directions to reach it from the nearest major intersection. (Someone working on your property, a visitor or family member unfamiliar with the area may be the one that needs to direct emergency services to your property.)

Do you have enough feed and water for stock and pets to eat and drink for three days or more? Where are they stored?

Do you have cages, carriers and/or horse floats to transport your animals and keep them safe? Where are your cages and carriers kept? Do you have a ramp to load livestock onto trucks? If not, can you use a neighbour's ramp?

What are the NAIT numbers for the animals on your property?



If you have to shelter at home

For information and advice about sheltering at home, see Section 2 of the Lifestyle Block Emergency Preparedness Handbook.

Sometimes emergencies make it unsafe for people to leave their homes and properties. Stay in your home until emergency services and/or Emergency Management Southland say it is safe to leave. Make sure you have what you, your whānau and your animals need to shelter at home for several days.

Emergency checklist	
Food (for three days or more)	
Water (for three days or more)	
Torch with spare batteries	
Radio with spare batteries	
First aid kit	
Medication (if required)	
Non-perishable food (canned or dried)	
Water for drinking	
Water for washing and cooking	
A gas BBQ or camping cooker	
Toilet paper and large rubbish bags for an emergency toilet	
Face and dust masks	
If you have animals, you will also need to include:	
Water for drinking	
Pet feed/supplementary feed	
Medication (if required)	
Containment (lead, halter, carrier, cage, etc.)	

If you have to evacuate

For information and advice about evacuation, see Section 2 of the Lifestyle Block Emergency Preparedness Handbook.

Evacuate immediately if told so by emergency services and/or Emergency Management Southland. People are not asked to evacuate unless there is a real risk to life.

Getaway kit	
Medication	
Cash	
Personal identification	
Insurance and other key documentation	
Any special needs e.g. hearing aids, glasses, mobility aids	
First aid kit, including prescription medicine	
Change of clothes	
Food and water	
Toiletries	
Blankets or sleeping bags	
Face and dust masks	
Car keys and house keys	
If you have animals, you will also need to include:	
Identification	
Medical and vaccination records	
Containment (lead, halter, carrier, cage, etc.)	



Save all your information online for easy access from wherever you are.



If you can't get home

For information and advice about what to do if you cannot get home, see Section 2 of the Lifestyle Block Emergency Preparedness Handbook.

Emergencies can happen at any time. You may not be at home when an emergency occurs and may not be able to return to your property for several days.

Where will you meet if you can't get home (local and out of town)?

If you can't get hold of each other, who will you check in with (someone out of town in case local cell phone towers are overloaded)?

Who will pick up the children if you can't? What are their contact details?

Emergency Management Southland would like to acknowledge the following organisations who have developed this specific emergency plan guidance.

- **Auckland Civil Defence and Emergency Management (ACDEM)**
- **Ministry for Primary Industries (MPI)**
- **Fire and Emergency New Zealand (FENZ)**
- **FMG**

